



LIST HONORS, AWARDS, SKILLS, OR TRAINING THAT MIGHT BE RELEVANT TO EMPLOYMENT:

## EMPLOYMENT

EMPLOYER	TELEPHONE	
ADDRESS	BEGINNING DATE:	ENDING DATE:
NAME OF SUPERVISOR	BEGINNING SALARY	ENDING SALARY
STATE JOB TITLE AND DESCRIBE WORK	REASON FOR LEAVING	
EMPLOYER	TELEPHONE	
ADDRESS	BEGINNING DATE:	ENDING DATE:
NAME OF SUPERVISOR	BEGINNING SALARY	ENDING SALARY
STATE JOB TITLE AND DESCRIBE WORK	REASON FOR LEAVING	
EMPLOYER	TELEPHONE	



## DISCLOSURE REGARDING BACKGROUND INVESTIGATION

Tuskegee University may obtain information about you from a third party consumer reporting agency for employment purposes. Thus, you may be the subject of a "consumer report" and/or an "investigative consumer report" which may include information on your character, general reputation, personal characteristics, and/or mode of living, and which can involve personal interviews with sources such as your neighbors, friends, or associates. These reports may include information regarding your credit history, criminal history, social security verification, motor vehicle records ("driving records"), verification of your education or employment history, worker's compensation records where permitted by law (post offer), or other background checks. Credit history will only be requested where such information is substantially related to the duties and responsibilities of the position for which you are applying. You have the right, upon written request made within a reasonable time, to request whether a consumer report has been run about you and disclosure of the nature and scope of any investigative consumer report and to request a copy of your report. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment is an investigation into your education and/or employment history conducted by First Choice Background Screening Compliance Department, 6365 Taft Street, Suite #2000, Hollywood, FL 33024, Toll-free number: 888-222-6988 x7808, Toll-free fax: 888-942-2010, [www.firstchoicebackground.com](http://www.firstchoicebackground.com). The scope of this notice and authorization is all-encompassing, however, allowing the Company to obtain from any outside organization all manner of consumer reports throughout the course of employment to the extent permitted by law.

## ACKNOWLEDGMENT AND AUTHORIZATION FOR BACKGROUND CHECK

\*\*\*SIGNATURES ARE REQUIRED ON BOTH FORMS\*\*\*

\*\*\*DIGITAL SIGNATURES ARE NOT PERMITTED\*\*\*

New York applicants only Upon request, you will be informed whether or not a consumer report was requested by the Company, and if such report was requested, informed of the name and address of the consumer reporting agency that furnished the report. You have the right to inspect and receive a copy of any investigative consumer report requested by the Company by contacting the consumer reporting agency identified above directly. By signing below, you acknowledge receipt of Article 23-A of the New York Correction Law

Washington State applicants only You also have the right to request from the consumer reporting agency