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*Project Name*

for  
Tuskegee University  
in  
Tuskegee, Alabama

## **CRITERIA FOR PREQUALIFICATION OF CONTRACTORS**

The purpose of having criteria is to set a measure by which contractors shall be judged to be prequalified. This is a set of criteria that shall be added to or taken away from depending on the construction job being bid.

The below are the criteria that shall be used to prequalify bidders for this project. Failure to submit all and complete answers will be grounds for Tuskegee University to not qualify said contractor. All answers shall be in the order below. **DO NOT** write on this form. Use as many pages to submit as needed. The term "Organization" is meant to include any related organization(s) as defined by the IRS. A score of **75% of total available points** is required to be pre-qualified. This form shall be returned with your answers.

**Prerequisites (0 pts)**

**All of the following prerequisite items must be satisfied in order for the applicant organization to be considered prequalified.**

1. Bidders must be licensed under terms of existing State laws. License classification must correspond to bid package for which prequalification is requested.
2. In case of a joint venture of two or more Contractors, the amount for the bid shall be within the maximum bid limitations as set by the State Licensing Board for General Contractors of at least one of the partners to the joint venture.
3. If the bidder is a corporation organized in a state other than Alabama, it shall furnish a certificate from the Alabama Secretary of State showing that it is qualified to transact business in Alabama and shall be registered with Alabama Department of Revenue.

**Company Information (Maximum 12 pts)**

**The intent of this section is to ensure that all bidders are properly licensed and registered in the State of Alabama.**

12.



41. List your organization's Experience Modifier Rate for the previous year and provide supporting documentation. List any claims you have had since December 31<sup>st</sup> of the previous year. (EMR equal to or less than .80 = 10 pts; between .81 – 1.0 = 7 pts; greater than 1.0 = 0 pts.)
42. Provide copy of latest OSHA 300 Log indicating Total Recordable Injuries and Illnesses, Man-Hours worked, Incident Rate and Number of Lost Time Accidents.

### **Scheduling and Quality Control Program (QAQC) (Maximum 20 pts)**

**The intent of this section is to determine the applicant organization's competency with regard to Scheduling and Quality Control. Points will be awarded based on the reviewer's evaluation of the effect that the information provided could potentially have on the organization's ability to perform on this project.**

43. Provide a description of your written program for Scheduling. Applicant should define means or methods utilized when scheduling projects (i.e. outsourced, in-house), describe means for schedule recovery, and provide any examples of projects where schedule adversities were overcome.
44. Provide a description of your written program for Quality Control/Assurance. Demonstrate

**ATTACHMENT "A"**

**CURRENT EXPERIENCE SUMMARY**

PROJECT NAME: \_\_\_\_\_

\_\_\_\_\_

OWNER: \_\_\_\_\_

OWNER'S ADDRESS: \_\_\_\_\_

\_\_\_\_\_

OWNER CONTACT: \_\_\_\_\_

OWNER TELEPHONE No: \_\_\_\_\_

ARCHITECT: \_\_\_\_\_

ARCHITECT'S ADDRESS: \_\_\_\_\_

\_\_\_\_\_

ARCHITECT CONTACT: \_\_\_\_\_

ARCHITECT TELEPHONE #: \_\_\_\_\_

CONTRACT BID AMOUNT: \_\_\_\_\_

CONTRACT START DATE: \_\_\_\_\_

CONTRACT END DATE: \_\_\_\_\_

CONTRACT TIME: \_\_\_\_\_ DAYS

PERCENTAGE OF WORK TO BE PERFORMED BY OWN FORCES: \_\_\_\_\_%

DESCRIPTION OF WORK PERFORMED:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**ATTACHMENT "B"**

**RELEVANT EXPERIENCE SUMMARY**

PROJECT NAME: \_\_\_\_\_  
\_\_\_\_\_

OWNER: \_\_\_\_\_

OWNER'S ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

OWNER CONTACT: \_\_\_\_\_

OWNER TELEPHONE No: \_\_\_\_\_

ARCHITECT: \_\_\_\_\_

ARCHITECT'S ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

ARCHITECT CONTACT: \_\_\_\_\_

ARCHITECT TELEPHONE #: \_\_\_\_\_

CONTRACT BID AMOUNT: \_\_\_\_\_

COMPLETED CONTRACT AMOUNT: \_\_\_\_\_

CONTRACT START DATE: \_\_\_\_\_ END DATE: \_\_\_\_\_

CONTRACT TIME INCLUDING CHANGE ORDERS: \_\_\_\_\_ DAYS

CONTRACT TIME USED: \_\_\_\_\_ DAYS

COMPLETION DATE: \_\_\_\_\_

PERCENTAGE OF WORK PERFORMED BY OWN FORCES: \_\_\_\_\_%

DESCRIPTION OF WORK PERFORMED:  
\_\_\_\_\_  
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